

**THE MINISTRY OF SCIENCE AND EDUCATION OF AZERBAIJAN
REPUBLIC**

BAKU BUSINESS UNIVERSITY



**QUALITY ASSURANCE POLICY OF
BAKU BUSINESS UNIVERSITY**

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Quality assurance policy of Baku Business University

Introduction

The final goal of the quality assurance policy of Baku Business University consists in the training of highly qualified personnel specialists with creative, modern thinking and digital skills in accordance with the requirements of the labor market by organizing education at a high level and increasing its international competitiveness considering the educational policy of the state and the development prospects of the society.

Quality assurance policy of Baku Business University is directed at ensuring the quality of education and continuous development in accordance with the goals of the University's Strategic Development. Quality assurance policy based on the goals and objectives of education development of state programs like "The Law of the Republic of Azerbaijan on Education", the provisions of the Bologna process of education, the "National Qualifications Framework for Lifelong Education of the Republic of Azerbaijan" and the "Standards and Guidelines for Internal Quality Assurance in the European Higher Education Area", the relevant regulations of the Ministry of Science and Education of the Republic of Azerbaijan legal documents, as well as "Social-economic Development Strategy of the Republic of Azerbaijan in 2022—2026", "Azerbaijan 2030: National Priorities for Social-Economic Development".

Quality objectives:

One of the main purposes of the quality assurance policy of Baku Business University contains important factors such as preparation of educational programs for specialties, including correct determination of professional and general professional skills, technological map of training, as well as continuous monitoring

of the quality of these educational programs considering the experiences of developed countries. Providing students with high-quality teaching materials is one of the main conditions for them to achieve more successful results in study. Along with educational programs, adaptation of teaching-methodical provisions to rules and standards is considered important. All teaching-methodical materials at Baku Business University must be prepared according to the regulations.

More prompt integration of students and young people into the global processes and challenges that are happening rapidly in the world and the establishment of a student-oriented educational system that forms modern skills in them to succeed at the professional level are considered an important quality objective. Student-oriented education, teaching and evaluation mounting system serves to increase students' motivation by creating conditions for more active participation in the educational process and inculcates the ability to analyze and evaluate the current situation along with forming the ability of self-analysis and independent thinking.

One of the directions of strategic development of Baku Business University is ensuring organization of an effective student admission campaign, monitoring of their academic success, certification of students on professional skills, international recognition of diplomas. As well as special importance is given to the application of lifelong education mechanism which allows obtaining the necessary qualifications and continuous improvement according to the modern requirements of the labor market.

Although the faculty staff is not considered the only source of knowledge in the modern education system, there is a great need for the experience, advice and support of the teaching staff in the effective use of other learning resources. For this purpose, there is a need to constantly improve the teaching methodology improving the professionalism of professors and teaching staff in internal quality assurance, in

addition to acquiring modern knowledge, skills and habits. For this reason, the policy of regular, consistent and systematic certification of professors and teachers on professional skills is being applied. At the same time, improving the quality of teaching in the student-oriented education, teaching and evaluation system is related with the professionalism of the teaching staff working directly at the University and the efficient performance of their duties in accordance with the existing regulations. In this regard, the evaluation of professors and teaching staff should be carried out periodically according to the relevant rules.

The availability of educational resources, the availability of financial opportunities, the creation of a social base, the application of modern digital technologies, the availability of a library, catering service, medical-psychological service and other resources are important to enrich the learning environment of students. Although Baku Business University has these resources, it considers bringing them up to international standards as part of its internal quality assurance policy. Improving the current state of the university's student support system is at the forefront to take advantage of these resources.

The existence of an open information system is undeniable for the effective organization of the implementation of all programs and projects, providing all interested parties with transparent, accurate and honest information related to the activity of Baku Business University. Regular evaluation of the activities of all structural units of the university is of great importance for high-level implementation of internal quality assurance and information management. Evaluation of all sections and departments should be carried out according to the main performance indicators predetermined and prepared according to their duties. Activities of the university, offered educational programs, selection criteria, expected learning outcomes of the programs, qualifications for the programs, procedures used in education, teaching and evaluation, passing scores, educational opportunities created for students,

employment indicators of graduates, etc. information should be publicly available. An appropriate system for information management and establishing relations with the public is being applied in the university. This system should be organized in accordance with approved regulations and rules.

While implementing its strategic development plan and quality assurance policy the University should periodically carry out the "Self-analysis and evaluation" report covering current state of the works performed, the quality of teaching, compliance of organized activities and services with the requirements of society and global challenges, identification of own strengths and weaknesses, identification of existing problems, analysis and assessment of needs.

Policy review and monitoring

The policy document should be regularly reviewed and updated in order to take into account the changing needs, global challenges, demands and best practices in higher education. Assessments should be conducted regularly to monitor progress in achieving the goals outlined in the quality policy and to identify improvement needs.

Policy distributing

The quality policy is presented to all professors, teachers and administrative staff of Baku Business University, students, including the public through the university's official website and other communication channels.

Summary

Baku Business University is based on the implementation of the quality policy by taking equal responsibility collectively to achieve a culture of high quality with accountability and a continuous improvement mechanism.